

Town of Caledon

make a difference



Job Title: Manager, Stormwater (permanent full-time)

Closing Date: October 9, 2020; 11:59 pm

Town of Caledon is a dynamic municipality that successfully balances urban, rural and agricultural communities. Our energetic staff are guided by our core values that create an environment for continuous improvement and customer service excellence.

In addition to offering exciting career opportunities, the Town also provides a competitive and comprehensive total rewards package. Come see how you can ***make a difference***.

The Opportunity

Reporting directly to the General Manager – Finance & Infrastructure Services, this role is responsible for leading a team of professional/technical staff, coordinating activities within the department and other internal departments, managing and liaising with consultants and external agencies for the successful delivery of stormwater management activities including a system wide Environmental Compliance Approval (ECA) for the Town, authorized by the Ministry of the Environment, Conservation and Parks (MECP). Also, this position is responsible for the development and maintenance of stormwater assets and their corresponding programs including retrofitting and cleaning stormwater management facilities, erosion restoration studies, watercourse assessment and monitoring. As Manager, Stormwater, you will perform the following duties, including but not limited to:

- Update and manage the Town's Stormwater Master Plan / Asset Management Plan for stormwater assets, influencing the 10 Year Capital Plan and good Asset Management principles as per applicable legislation
- Undertake and manage Class Environmental Assessment studies related to stormwater and drainage producing detailed designs to tender ready construction packages
- Prepare request for proposals (RFP) and tender documents to retain consultants and contractors for various drainage studies, municipal drains, and maintenance and construction activities to deliver on an annual capital program of \$2 million per year
- Respond to flooding/drainage complaints from the public, road operations and capital staff with a customer centered focus on results in the short and long term

Through demonstration of strong leadership, interpersonal, analytical, and problem-solving skills the Manager, Stormwater will provide leadership to staff within the division, participate in recruitment, and performance management.

The successful candidate will be responsible for developing, managing, and overseeing budgets and accounts



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and is responsible for identifying and prioritizing resources across various initiatives and programs. In this role, the successful candidate will be responsible for ensuring the Town is adhering to legislative requirements in all areas of stormwater management including asset management regulations.

The Ideal Candidate

We are seeking a motivated professional with a post-secondary diploma or degree in Civil Engineering, Environmental Engineering, Water Resources Engineering or a closely related field. A Masters-Degree in the fields noted is considered an asset. Accreditation as a Registered/Licensed as a C.E.T., L.E.T. or P.Eng. with OACETT/PEO or eligibility to acquire within 1 year of hire is required. Certification as an Ontario Drainage Superintendent would be considered an asset. Our ideal candidate has a minimum of 7-10 years related experience in stormwater management or water resources engineering.

The ideal candidate will have demonstrated computer proficiency in MS Office (Word, Excel, Outlook) and knowledge of engineering standards and legislation, particularly in stormwater design (SWMHYMO) and policy. We are seeking an individual with superior communication skills, excellent organizational skills with extreme attention to detail, demonstrated ability to make strategic decisions, and demonstrated customer service excellence.

This position offers a salary range of \$96,596.84 - \$119,288.40 plus a competitive benefit package.

Satisfactory passing of a criminal record check, and proof of qualifications will be required of any successful candidate(s) for this position.

The Town is an equal opportunity employer that is committed to an inclusive and barrier-free workplace. If your application requires accommodation, please contact Human Resources at (905) 584-2272 Ext. 4738.

How To Apply

To learn more about employment with the Town of Caledon and to apply for this exciting and challenging opportunity, visit: www.caledon.ca/careers

If needed and upon request, this document can be made available in an alternative format.



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